



City of Lowell- Office of Cultural Affairs and Special Events
 Cultural Organization Recovery Program
 Scoring Rubric

Organization Name: _____ Total Points _____

The following criteria will be used to review submissions for the City of Lowell Cultural Organization Recovery Program.

	Poor	OK	Good	Great	Score
Application Is the application fully complete and well organized?	1 - 2	2 - 3	3 - 4	4 - 5	
Eligibility The Applicant meets the eligibility requirements: (non-profit, incorporated on or before January 1, 2022, good standing)	1 - 2	2 - 3	3 - 4	4 - 5	
COVID-19 Impact Applicant has clearly described the impact of the COVID-19 pandemic on their organization	1 - 2	2 - 3	3 - 4	4 - 5	
Covid-19 Recovery Plan Applicant has clearly outlined a plan to utilize ARPA funds to help recovery.	1 - 2	2 - 3	3 - 4	4 - 5	
Capacity Applicant has clearly outlined their ability to utilize ARPA funds to aid in organization recovery	1 - 2	2 - 3	3 - 4	4 - 5	
Project Summary Applicant supplied a clear summary of their proposal and organizational goals	1 - 2	2 - 3	3 - 4	4 - 5	
Local Economy Applicant has clearly explained and evidenced how the festival or event will support the local economy	1 - 2	2 - 3	3 - 4	4 - 5	
Budget What percentage of the total project budget does this grant request represent?	76-100%	51-75%	26-50%	25% and under	
Tax Returns Applicant Supplied request tax return information	1				
Timeline Applicant has included a timeline with clearly defined dates that are within April 2023 – December 2024	1 - 2	2 - 3	3 - 4	4 - 5	
Equity and Inclusivity Applicant has clearly defined how this project will promote equity and inclusivity in Lowell	1 - 2	2 - 3	3 - 4	4 - 5	